



# HODNOCENÍ PROJEKTŮ V PROGRAMU HORIZON EUROPE

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1. prosince 2021



# AGENDA

**1**  
—

Program  
Horizont  
Evropa

**2**  
—

Registrace  
a výběr  
hodnotitelů

**3**  
—

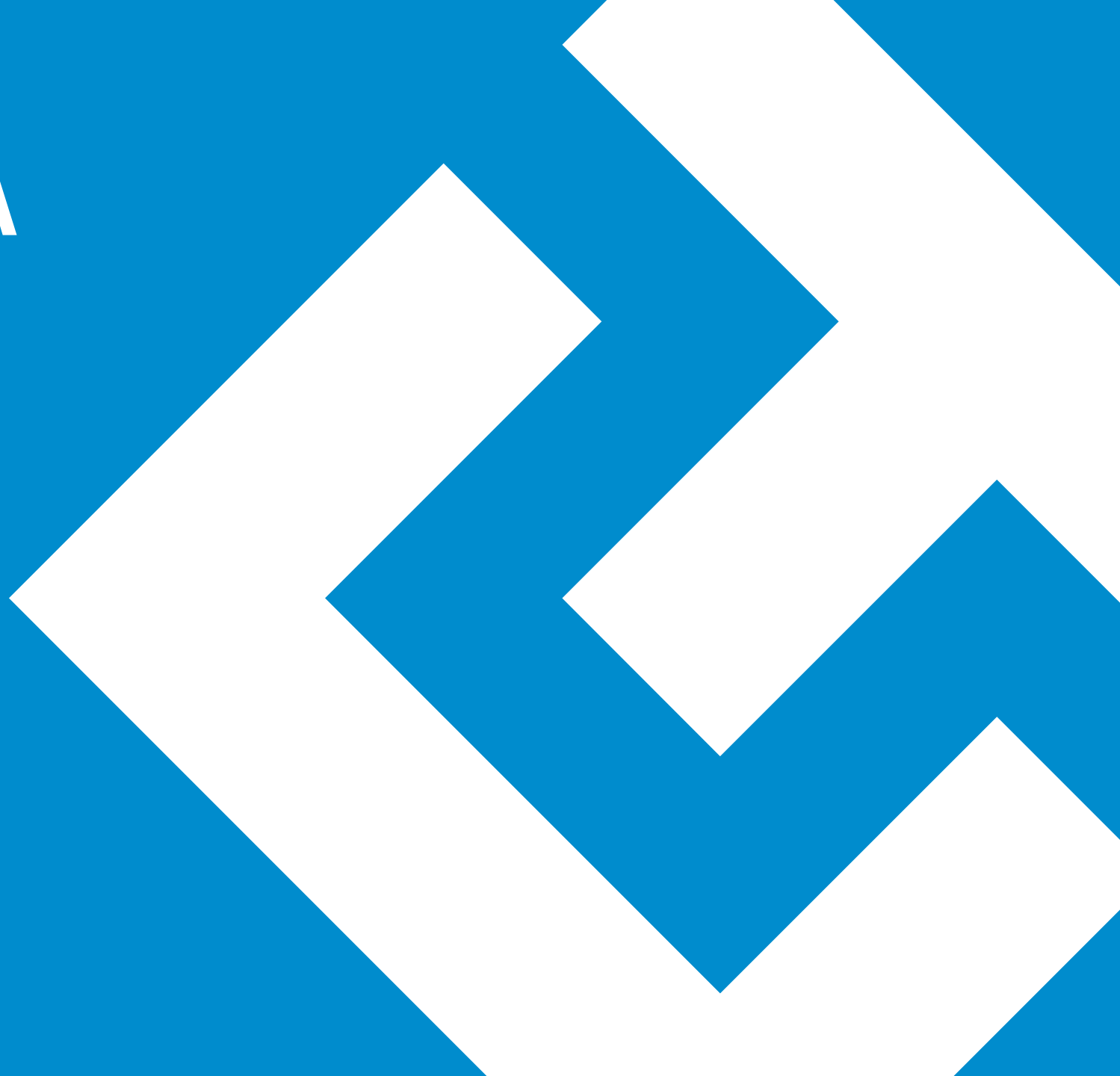
Hodnotící  
proces

**4**  
—

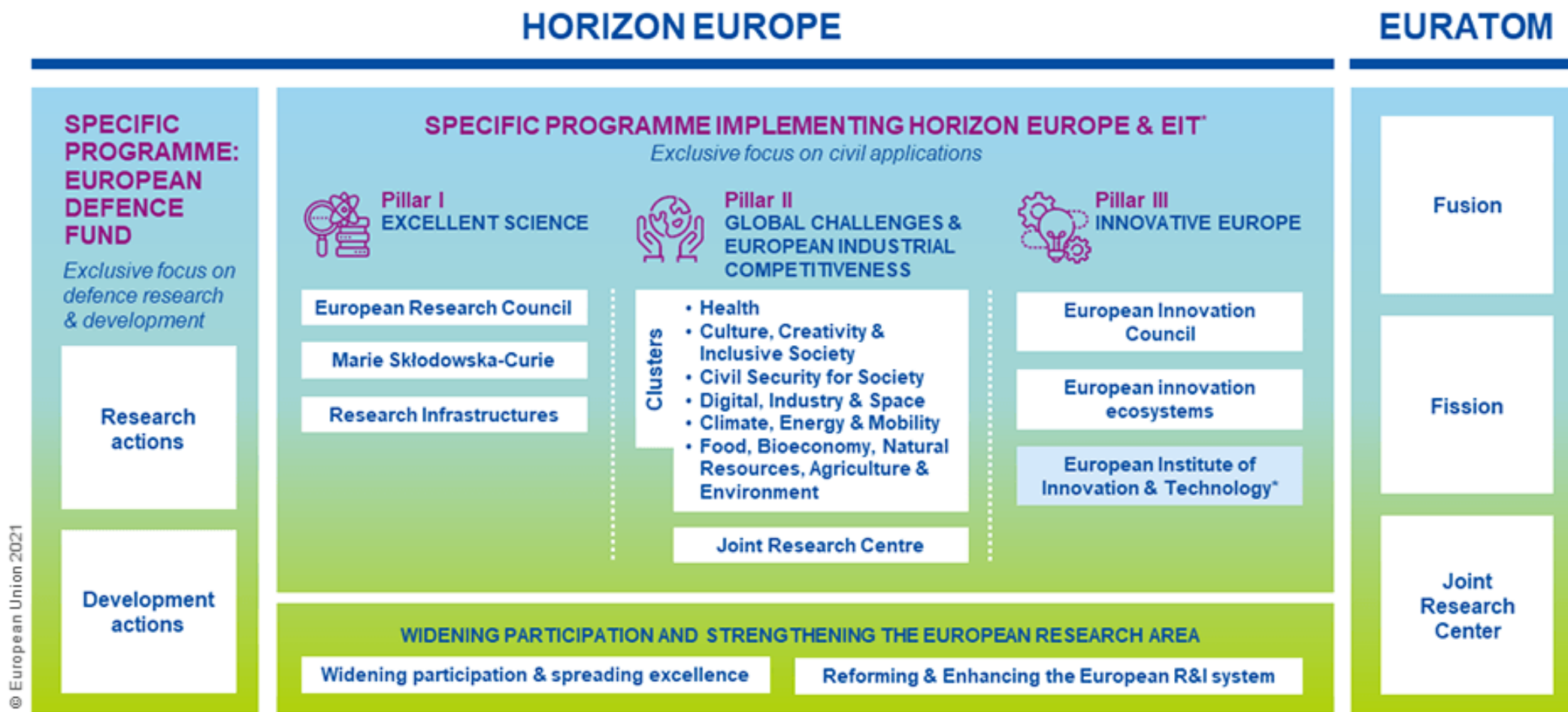
Příprava  
hodnotící  
zprávy

**PROGRAM  
HORIZONT EVROPA  
2021 - 2027**

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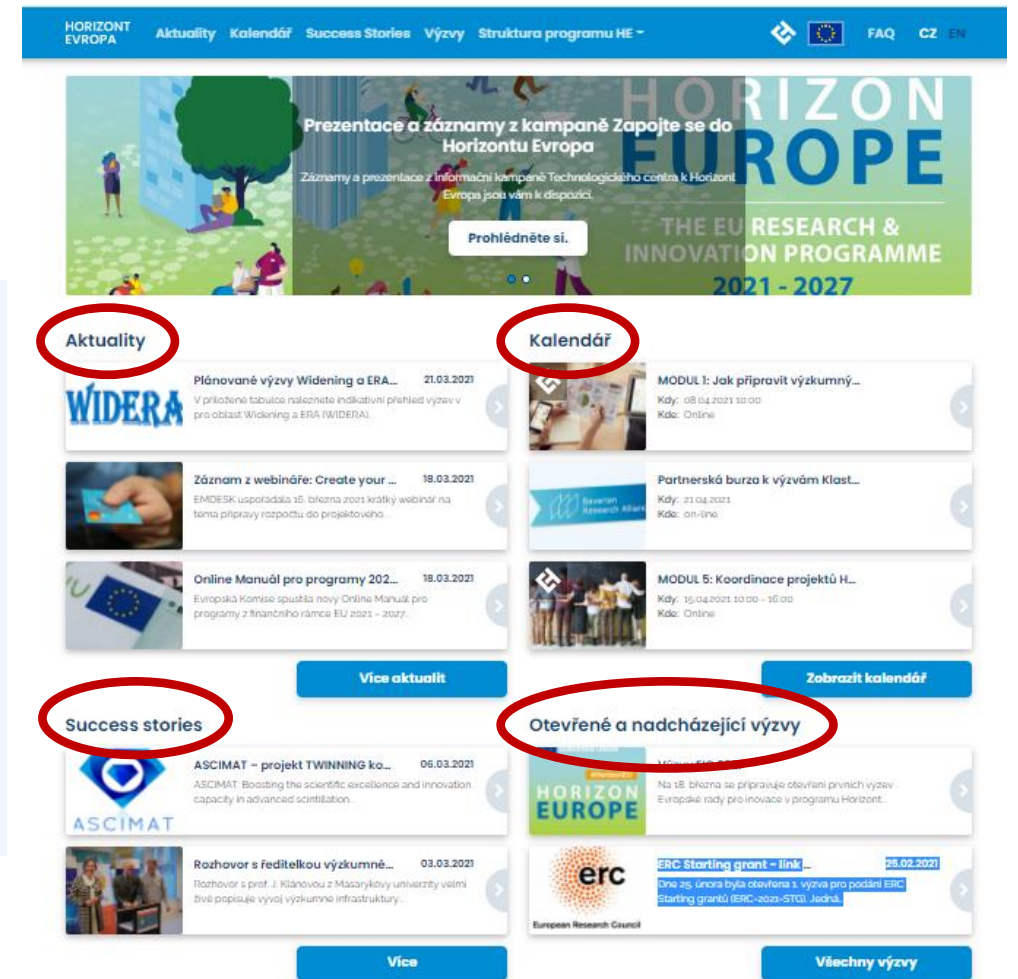
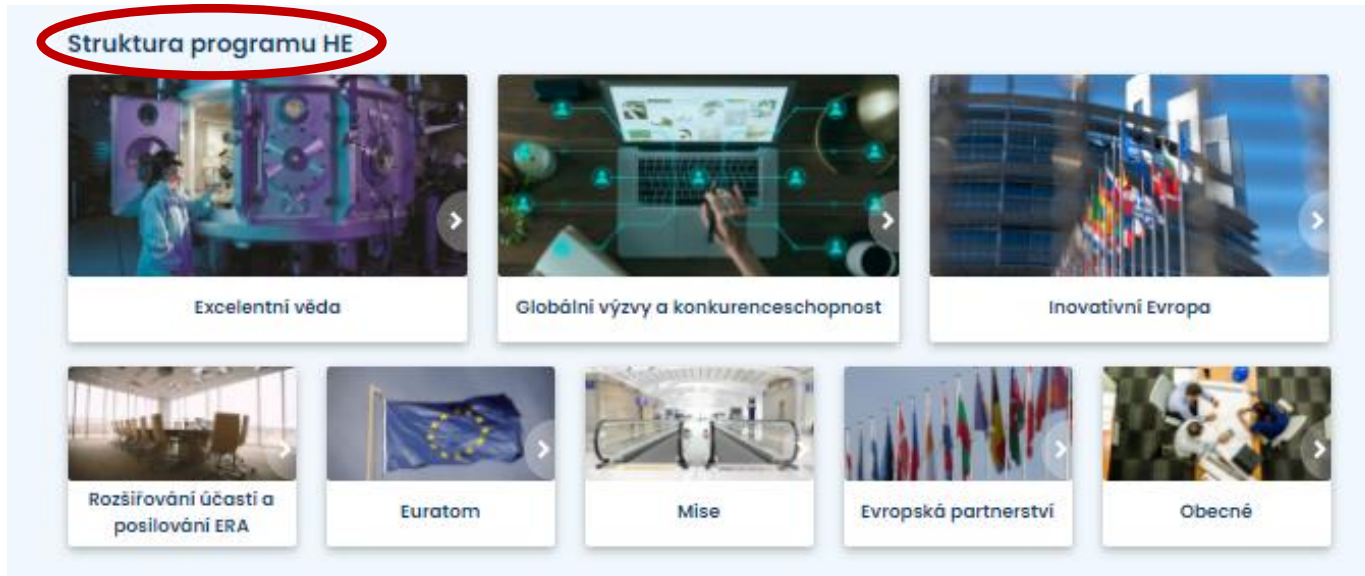
# STRUKTURA PROGRAMU HORIZONT EVROPA



\* The European Institute of Innovation & Technology (EIT) is not part of the Specific Programme

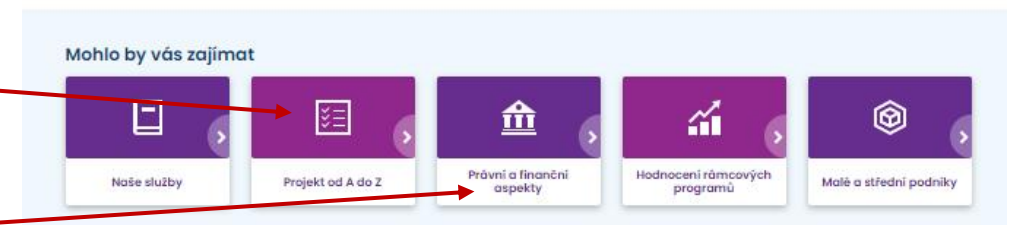
# PORTÁL HORIZONT EVROPA

[www.horizontevropa.cz](http://www.horizontevropa.cz)



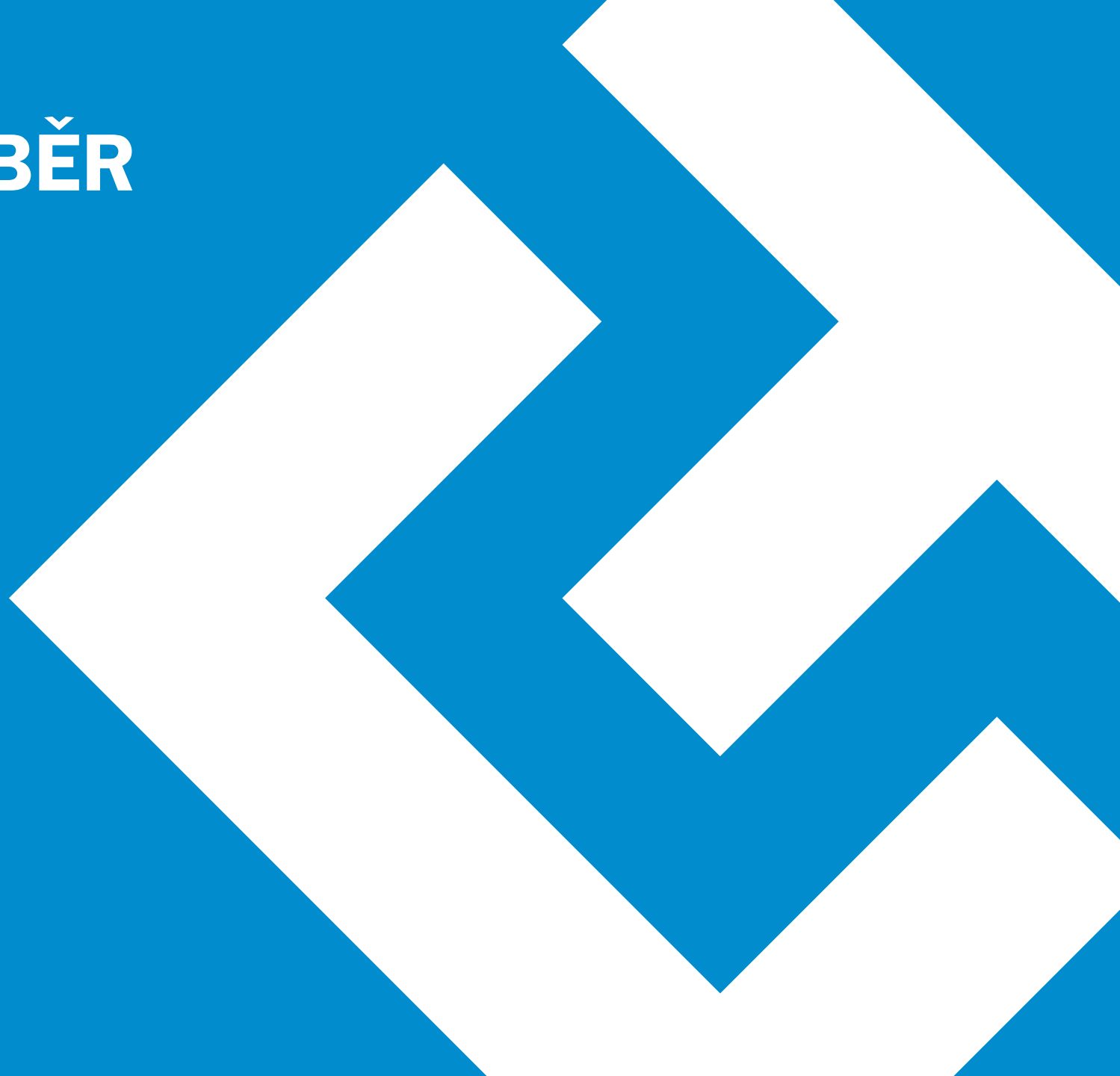
- Projekt od A do Z

- Právní a finanční aspekty



# REGISTRACE A VÝBĚR HODNOTITELŮ

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• Legal Entity and Bank Account validations tasks will experience issues in the Grant Management Services on Monday 06.09.2021, between 20:00 and 21:30.  
• The Identity, Bank Account, Contracts & Payments functionalities in the Experts Area of the F&T Portal will be unavailable on Monday 06.09.2021, between 20:00 and 21:30.

## Work as an expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.



In particular, experts assist in:

- Evaluation of proposals, prize applications and tenders
- Monitoring of actions, grant agreements, public procurement contracts

In addition, experts provide opinion and advise on:

- Preparation, implementation and evaluation of EU programmes and design of policies.

In order to select experts, the European Union Institutions publish regularly calls for expression of interest (see below) detailing the selection criteria, the required expertise, the description of the tasks, their duration and the conditions of remuneration.

Interested? Please join the database of external experts!

[Register as expert](#)

As new expert, you will be first requested to create your EU login account and register your profile.

Registered experts can update the profile via the My Expert Area after [login](#).

### News

18 Jul, 2021

#### Horizon Europe: key changes to the Ethics Appraisal Process

The recording of the training session on the key changes to the Ethics Appraisal Process in Horizon Europe, identifying serious and complex issues in EU-funded ...

15 Feb, 2021

#### INEA looking for experts to assess CEF Energy calls

The Innovation and Networks Executive Agency (INEA) is looking for experienced experts in energy to assess project proposals submitted under the 2021 Connecting...

[All news >](#)

### Quick Links

- [Standard briefing slides for experts \(HE\)](#)
- [FAQ for Experts](#)
- [Lists of contracted experts](#)
- [EU Grants - Model Contract for Experts](#)
- [Methodology for expert fees for remote evaluation and ethics review](#)

### Logistics for Brussels

- [Map of evaluation area](#)
- [Info on hotels](#)
- [Metro map](#)
- [From airport to Brussels](#)

### Calls for expressions of interest for experts

- [Calls for expressions of interest for experts \(2021-2027\)](#)
- [Calls for expressions of interest for experts \(2014-2020\)](#)

# SELECTION OF EXPERTS



- Skills, experience and knowledge
- Geographical diversity and gender (at least 40% of the under -represented sex)
- Private - Public sector balance
- Rotation: max. 200 days paid in 4 consequent years, at least 25% of newcomers for each call



# EXPERTI – HLAVNÍ ZÁSADY

- Nezávislost
- Nestrannost
- Objektivnost
- Přesnost
- Konzistence

# CONFIDENTIALITY

The evaluator must:

- Not discuss evaluation matters
- Not contact partners
- Not disclose names
- Maintain confidentiality of documents



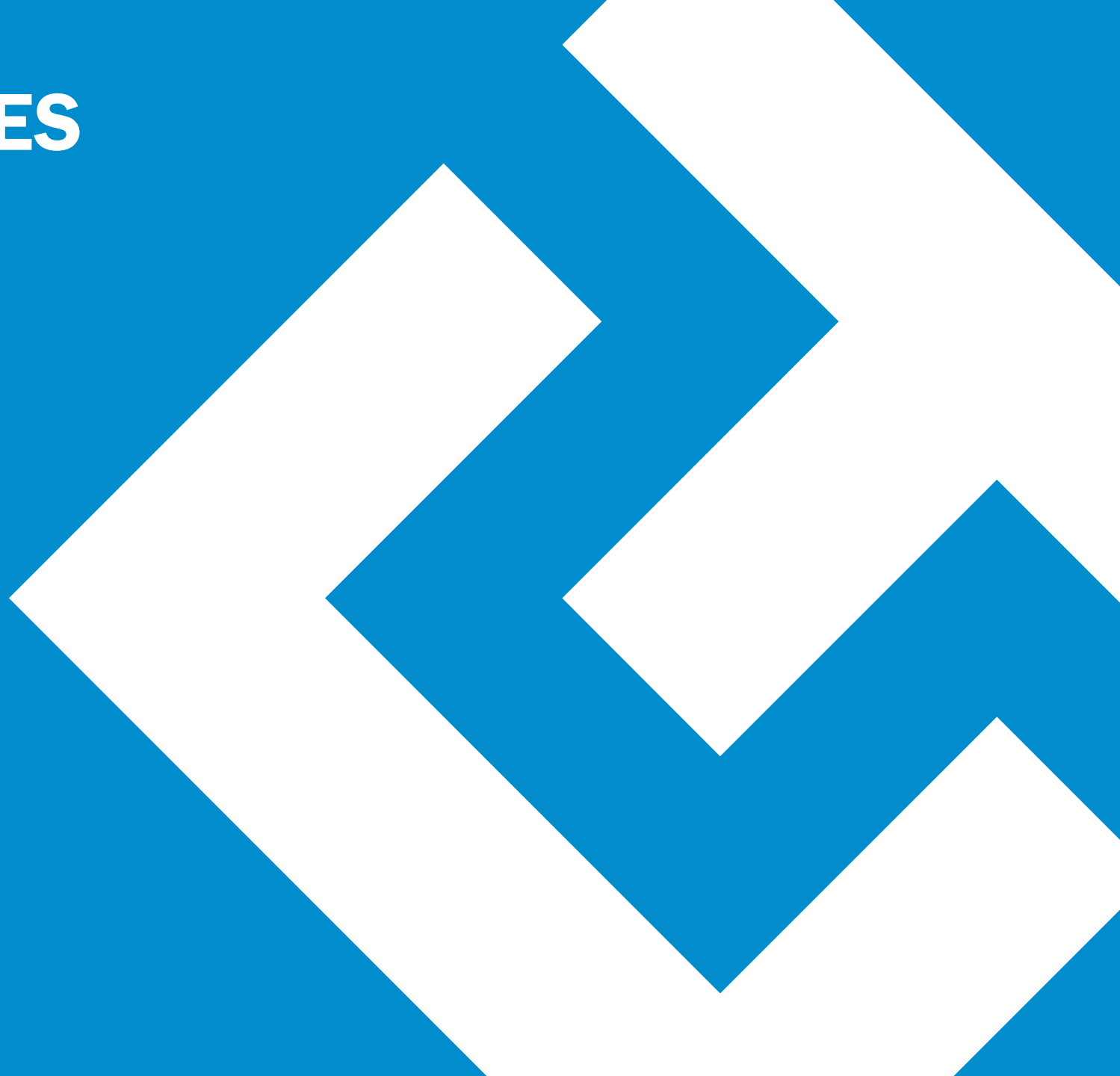
# CONFLICT OF INTEREST



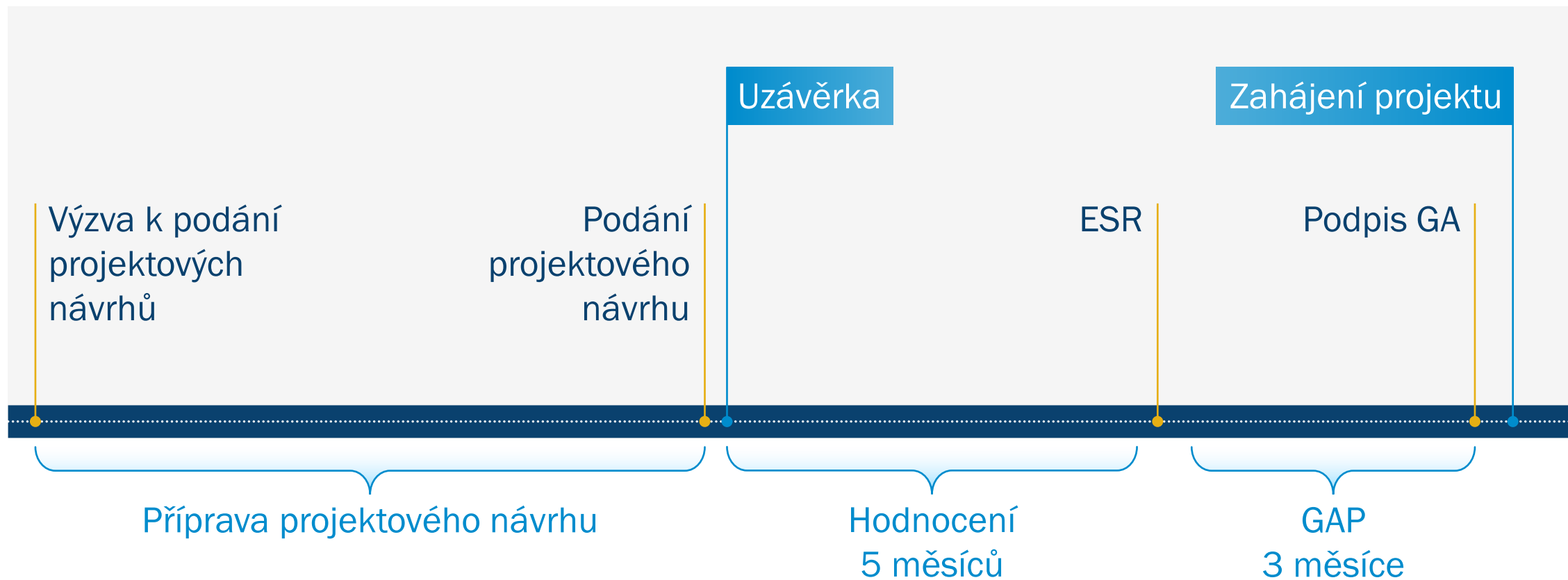
- **Conflict of interest**
  - V případě konfliktu zájmů je hodnotitel z hodnocení vyloučen (**Exclusion**)
  
- **Model Contract for Experts** – version 2.0, 1 April 2017; ANNEX 1: Situace automaticky považované za konflikt zájmů:
  - Podíl na přípravě projektu
  - Monitorování projektu by expertovi přineslo prospěch/nevýhodu
  - Úzké vazby s osobami zapojenými do projektu
  - Expert je nadřízený, kurátor nebo partner žadatele
  - Expert je zaměstnán jednou ze stran zapojených do návrhu projektu

# HODNOTÍCÍ PROCES

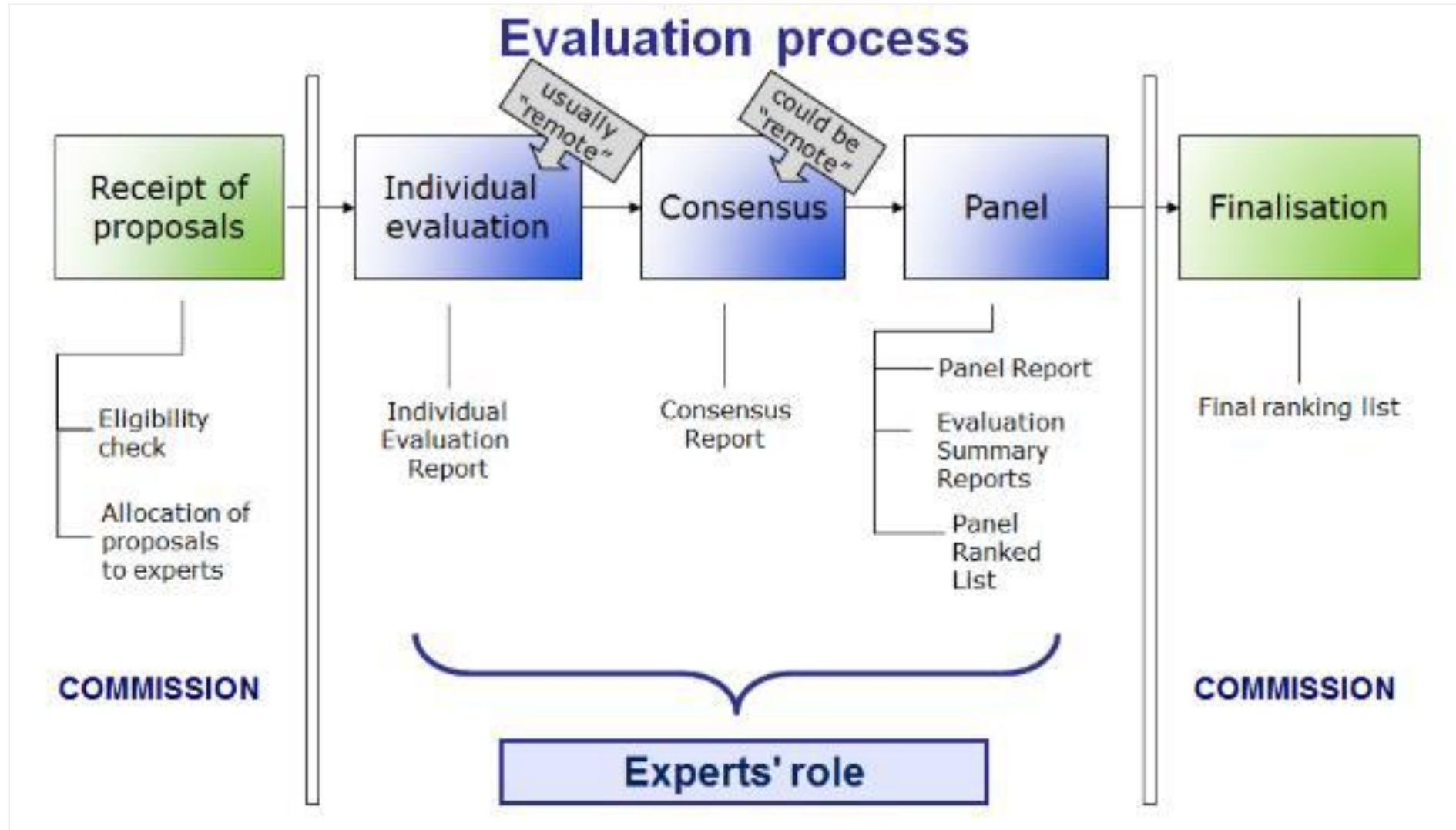
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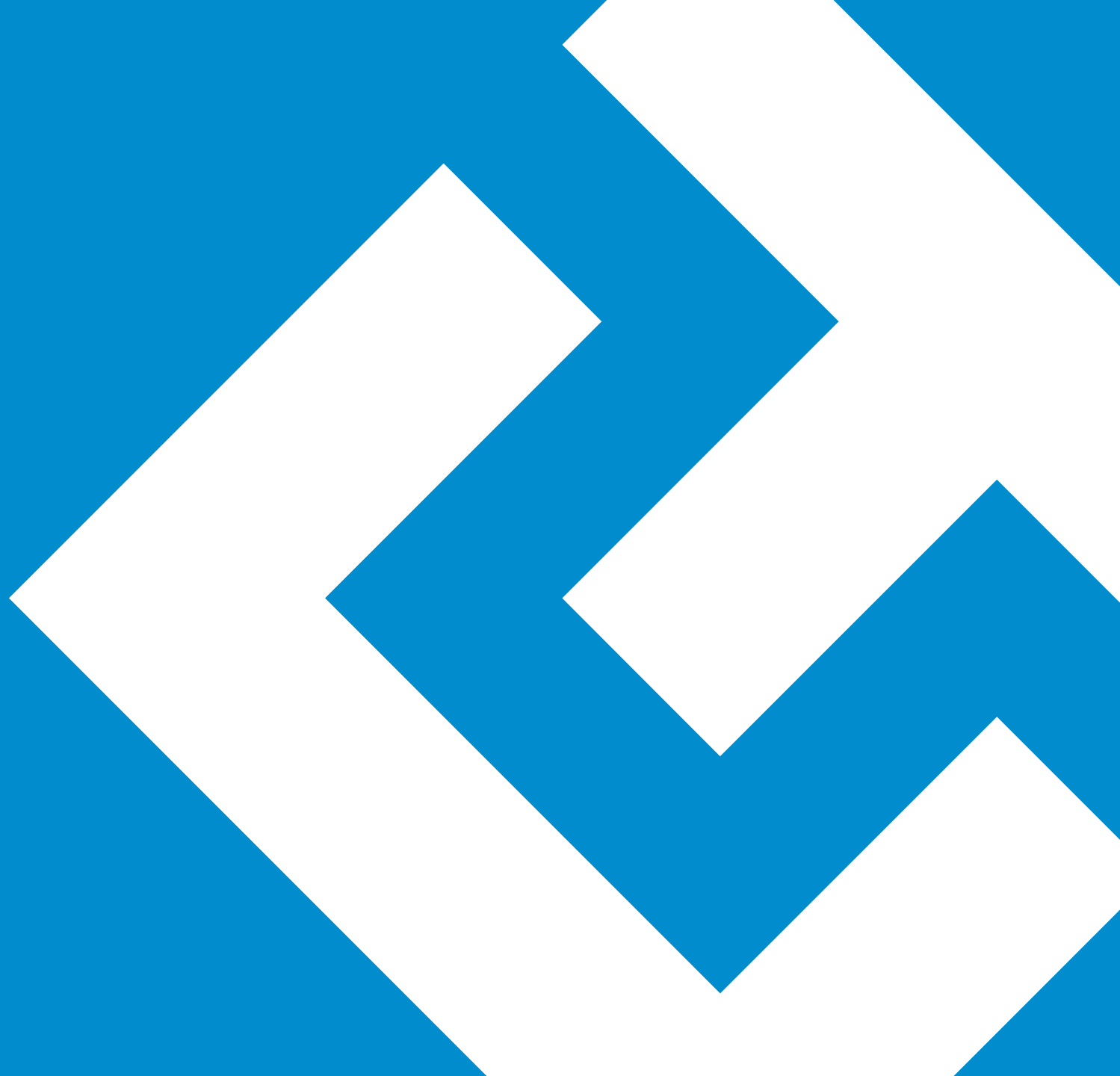
# ČASOVÝ RÁMEC



# PROCES HODNOCENÍ



**DRAFTING  
EVALUATION  
REPORT (ER)**



# EVALUATION TEMPLATES

- APPLICATION FORMS
- EVALUATION FORMS



Horizon Europe Programme

**Standard Application Form** (HE RIA, IA)

Application form (Part A)  
Project proposal – Technical description (Part B)

Version 3.0  
26 May 2021

[https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/temp-form/af/af\\_he-ria-ia\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/temp-form/af/af_he-ria-ia_en.pdf)



Horizon Europe

**Evaluation Form** (RIA IA)

Version 1.0  
04 May 2021

[https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/temp-form/ef/ef\\_he-ria-ia\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/temp-form/ef/ef_he-ria-ia_en.pdf)



# EVALUATION CRITERIA, SCORES AND TRESHOLDS

## EXCELLENCE

- ✓ Clarity and pertinence of the **project's objectives**, and the extent to which the proposed work is ambitious, and goes beyond the state-of-the-art.
- ✓ Soundness of the proposed **methodology**, including the underlying concepts, models, assumptions, interdisciplinary approaches, appropriate consideration of the **gender dimension** in research and innovation content, and the quality of **open science practices** including sharing and management of research outputs and engagement of citizens, civil society and end users where appropriate.



Score 0-5,  
treshold 3/5.00

## IMPACT

- ✓ Credibility of the **pathways** to achieve the expected **outcomes and impacts** specified in the work programme, and the likely scale and significance of the contributions due to the project.
- ✓ Suitability and quality of the **measures to maximize expected outcomes and impacts**, as set out in the dissemination and exploitation plan, including communication activities.



Score 0-5,  
treshold 3/5.00

## QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

- ✓ Quality and effectiveness of the **work plan**, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall.
- ✓ Capacity and role of each **participant**, and extent to which the **consortium** as a whole brings together the necessary expertise.



Score 0-5,  
treshold 3/5.00

You provide a score in the range from 0-5 to each criterion based on your comments.  
Use steps of 0.5. **Maximum score for a proposal is 15.**  
The default threshold for individual criteria is 3 and the **default overall threshold is 10.**

# SCORE



- 0** The proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.
- 1** **Poor.** The criterion is inadequately addressed, or there are serious inherent weaknesses.
- 2** **Fair.** The proposal broadly addresses the criterion, but there are significant weaknesses.
- 3** **Good.** The proposal addresses the criterion well, but a number of shortcomings are present.
- 4** **Very Good.** The proposal addresses the criterion very well, but a small number of shortcomings are present.
- 5** **Excellent.** The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

## Scope of the proposal

Status:

Comments (in case the proposal is out of scope)

## Operational Capacity

Status:  Operational Capacity:

If No, please list the concerned partner(s), the reasons for the rejection, and the requested amount.

## Exceptional funding of third country participants/international organisations

*A third country participant/international organisation not listed in [General Annex A to the Main Work Programme](#) may exceptionally receive funding if their participation is essential for carrying out the project (for instance due to outstanding expertise, access to unique know-how, access to research infrastructure, access to particular geographical environments, possibility to involve key partners in emerging markets, access to data, etc.). ( For more information, see the [Online Manual](#) )*

Based on the information provided in the proposal, we consider that the following participant(s)/international organisation(s) that requested funding should exceptionally be funded:

(Please list the Name and acronym of the applicant, Reasons for exceptional funding and the Requested grant amount.)

Based on the information provided in the proposal, we consider that the following participant(s)/international organisation(s) that requested funding should NOT be funded:

(Please list the Name and acronym of the applicant, Reasons for exceptional funding and the Requested grant amount.)

## Use of human embryonic stem cells (hESC)

Status:

If yes, please state whether the use of hESC is, or is not, in your opinion, necessary to achieve the scientific objectives of the proposal and the reasons why. Alternatively, please also state if it cannot be assessed whether the use of hESC is necessary or not because of a lack of information.

*Not provided*

## Overall comments

# COMMENTS IN EVALUATION REPORT

- Specific to the relevant criterion
- Clear and substantial
- Your comments should state facts, not opinions, and be precise and final: ✘ "We think that..." ✔ "This proposal is... "

# INFORMAČNÍ ZDROJE



## Oblast pro experty

- Výzva EK pro potenciální hodnotitele k registraci do databáze expertů, [link](#)
- Standardní instruktážní prezentace pro hodnotitele, [link](#)
- Často kladené otázky hodnotitelů – FAQ, [link](#)
- Formulář pro evaluaci projektů RIA/IA, [link](#)
- Modelová smlouva pro hodnotitele, [link](#)
- Video „Being an expert for the EC“, [link](#)
- Videá a prezentace o hodnocení projektů, síť národních kontaktů „Idealist“, [link](#)
- Přehled českých hodnotitelů, [link](#)

## Oblast pro navrhovatele

- Uživatelská příručka pro online předkládání projektových návrhů, [link](#)
- Série čtyř nových videí Evropské komise pro navrhovatele projektů Horizontu Evropa, linky [1](#), [2](#), [3](#), [4](#)
- Slovník s terminologií v Horizontu Evropa, [link](#)
- Průvodce navrhovatele při předložení projektového návrhu a při hodnocení, [link](#)
- Národní portál [www.HorizontEvropa.cz](http://www.HorizontEvropa.cz)



# DĚKUJI VÁM ZA POZORNOST

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